

REQUEST FOR QUALIFICATIONS (RFQ)
RFQ 08-001

The City of Houston intends to select a professional engineer to provide engineering services for the projects listed below. The work to be performed by the engineer shall consist of City of Houston standard Phase I, II and III professional engineering services.

The City intends for selections 1 thru 3 to be managed under the Stormwater Management Program. To qualify for selection, the submitting firm must have a professional engineer, registered in Texas who can sign and seal the work to be performed in the contract. To be considered for evaluation, firms should submit a specific statement of qualifications (SOQ) for the project(s) and may not submit more than one response to this RFQ or be subject to disqualification.

The submittal shall include a transmittal letter. Following the transmittal letter shall be a one-page letter from each sub-consulting firm proposed in the submittal indicating that firm's desire to be included and indicating a general statement of the scope of services that the sub-consultant will perform if the submitting firm is selected. A copy of the submitting firm's response to questionnaire pertaining to "Conflict of Interest" submitted to the City Secretary should also be included. Local Government Code Chapter 176 requires firms seeking to do business with the City of Houston ("City") to file a Conflict of Interest Questionnaire with the City Secretary. The Conflict of Interest Questionnaire is available for downloading on the Texas Ethics Commission's website at <http://www.ethics.state.tx.us/forms/CIQ.pdf>. The completed Conflict of Interest Questionnaire will be posted on the City Secretary's website. It is the submitting firm's responsibility to submit the latest version of the Conflict of Interest questionnaire form as promulgated by the Texas Ethics Commission.

The length of submittal document shall not exceed ten 8 1/2 x 11 pages (single sided). The submittal shall include:

- Specific technical capabilities of the firm(s) for the project(s); include capability to prepare design in accordance with TP100 Storm Sewer Design Applications for the CIP projects;
- Prior demonstrated experience in accomplishing similar projects;
- Demonstrated timeliness on similar projects;
- Demonstrated ability to find cost saving/cost effective solutions;
- Examples of effective services rendered during the construction phase of projects engineered by the firm;
- Specific qualifications of employees intended to be assigned on the project(s);
- Identification and qualifications of sub-consultants intended to be used on the project(s), and
- Demonstrated ability to fulfill M/WBE goals.

A committee appointed by the Director of Public Works and Engineering will review the submittals and recommend the most highly qualified submitting firms for sections. The PWE-100 Forms and previously completed engineer evaluations on file will be used along with the submittal document for each submitting firm's qualifications.

A pre-submittal meeting will be held at 3:00 PM on , Friday, June 8, 2007 in the George R. Brown Convention Center, Room 360 A, B, D, & E to discuss this and other solicitations. A firm may not have more than (2) members at this meeting.

Deadline: Seven (7) copies of a letter of interest notifying the City of Houston of the Provider's intent to be considered for these professional services, including qualifications and accompanying statements shall be addressed to the City of Houston, Department of Public works and Engineering, 611 Walker, 15th floor, Attention: Mr. Reid K. Mrnsy, P.E., Houston, Texas 77002 and will be received until 2:00 p.m. (CST) Wednesday, June 27, 2007 any submissions received after this time will not be considered. Submit qualifications in a sealed envelope and clearly identify RFQ number and firm name on outside of the envelope. If firms wish to be considered only for specific selections of the three listed below, please indicate such in the letter of interest.

Selection No. M01

M-0250 Kirkwood Briar Forest Drainage Improvements

- **Project Location:** The project area is generally bounded by Diary Ashford Road to west, Hayes Road to the east. Buffalo Bayou to the north and Westheimer road to the south, for Kirkwood and Briar forest subdivisions. The project lies with in the buffalo Bayou Watershed and consists of Drainage Areas W0008, W0009, W0009A, W0010 and W0014 as identified on the City of Houston comprehensive Drainage Plan. Key Map 489N.
- **General Scope:** Project provides for drainage improvements to alleviate hydraulic conditions that cause localized flooding problems with the project area. Please note that the Preliminary Engineering Report on this project was previously completed by a consultant in 2001. The Executive summary of the PER is available in a PDF format.
- **Anticipated City of Houston Milestones:**

Initiation of Engineering	3 rd Quarter of FY08
Initiation of Construction	1 st Quarter of FY11

Selection No. M02

M-0276: Astoria from Flushing Meadows to Binghampton:

- **Project Location:** The project area is bounded approximately by Ellenville, Adirondack, and along Astoria Blvd from approximately 250 ft. west of Binghampton to Turkey Creek. The project lies within the Clear Creek Watershed and consist of Drainage Area A0034 as identified on the City of Houston Comprehensive Drainage Plan. Key Map: 616D, H and 617A.
- **General Scope:** Project provides for drainage improvements to alleviate hydraulic conditions that cause structural and repetitive loss flooding with the project area.

- **Anticipated City of Houston Milestones:**

Initiation of Engineering	3 rd Quarter of FY08
Initiation of construction	2 nd Quarter of FY 10

Selection No. M03

M-0282: Homestead Road Area Drainage Improvements

- **Project Location:** The project area is generally bounded by Ley Road, N. Loop E., 610, Kirkpatrick and Homestead. The project lies within the Hunting Bayou Watershed and consist of Drainage Area H0093 and adjacent areas as identified on the City of Houston Comprehensive Drainage Plan. Key Map 454M, R, V and 455J, N, S.
- **General Scope:** Project provides for storm sewer improvements, sheet flow improvements and/or detention to reduce the risk of structural flooding within the Project area.
- **Anticipated City of Houston Milestones:**

Initiation of Engineering	3 rd Quarter of FY08
Initiation of construction	2 nd Quarter of FY10